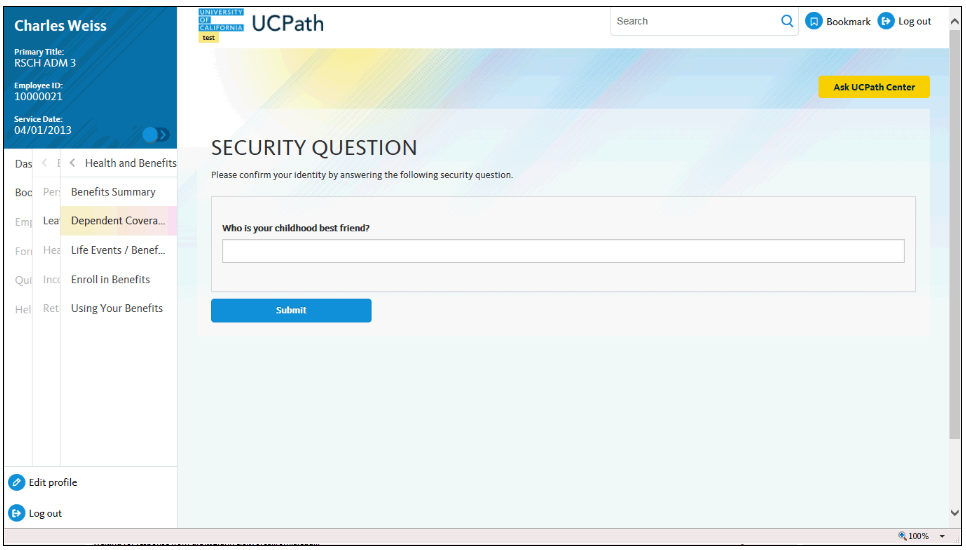
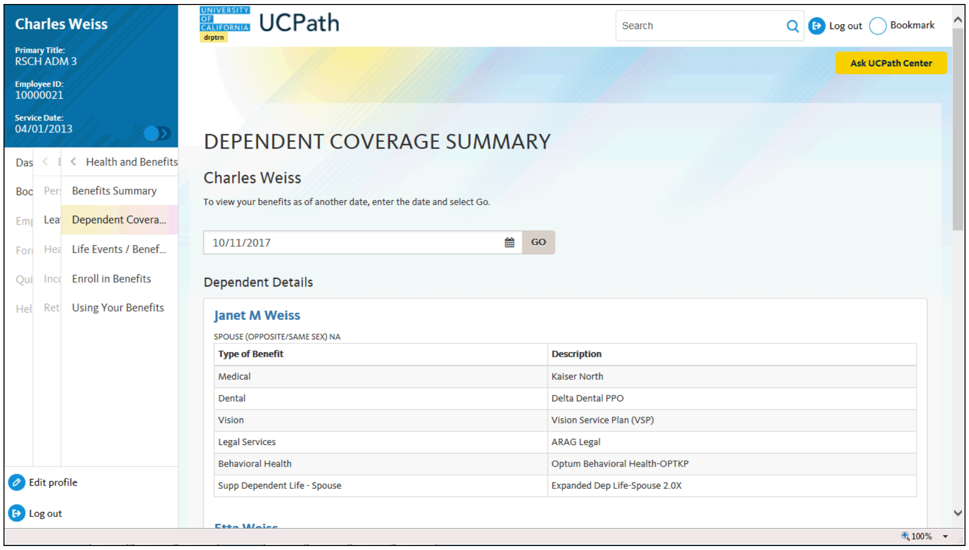
Use this task to view and edit dependent summary information.

Dashboard Navigation:
Health and Welfare > **Dependent Coverage**
or
Menu Navigation:
Employee Actions > Health and Welfare > **Dependent Coverage**

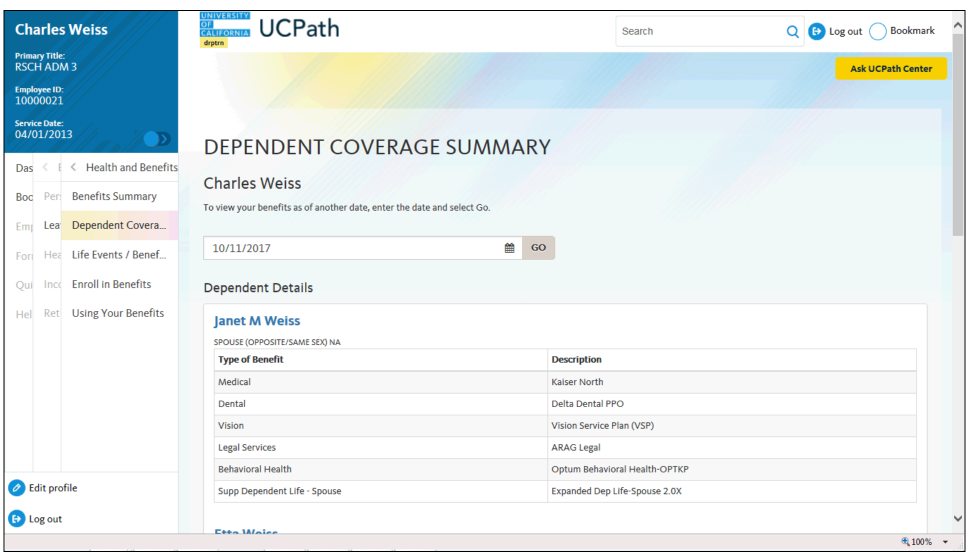
Note: This example uses sample images as seen on a computer. Sample images appear differently on a tablet or smartphone, but the steps remain the same.



Step	Action
1.	Before you view your dependent coverage information, you must validate your identity. UCPath randomly displays one of the security questions set up on your profile. Click in the **Security Question** field. For this example click in the **Who is your childhood best friend?** field.
2.	Enter the desired information into the **Security Question** field. For this example, enter **Molly**.
3.	Your answer appears as a series of dots. Click the **Submit** button. 

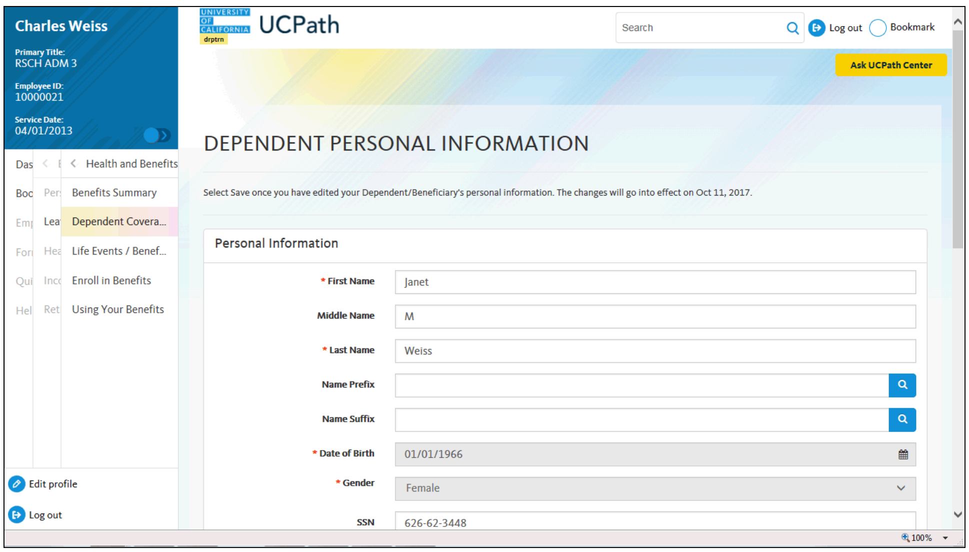


Step	Action
4.	If you answer the question correctly, UCPath displays the **Dependent Coverage Summary** page, and you can make your changes. If you answer incorrectly, an error message appears. You have three attempts to answer this question correctly. After three incorrect answers, UCPath displays the **Security Questions Setup** page. You must provide your date of birth and the last four digits of your Social Security number to validate your identity and then update your security questions and answers.

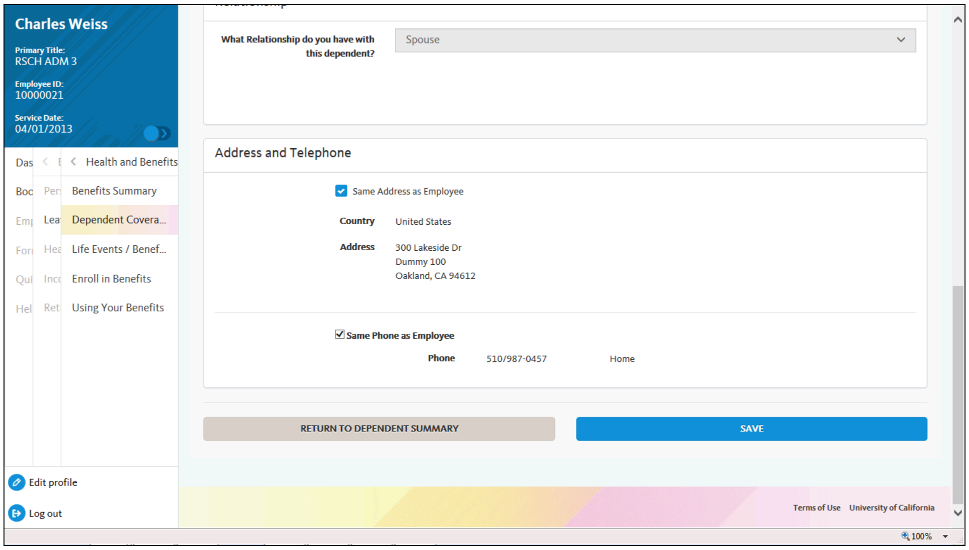


Step	Action
5.	Use the **Dependent Coverage Summary** page to view each **Dependent**, **Relationship**, **Type of Benefit** and **Description**.

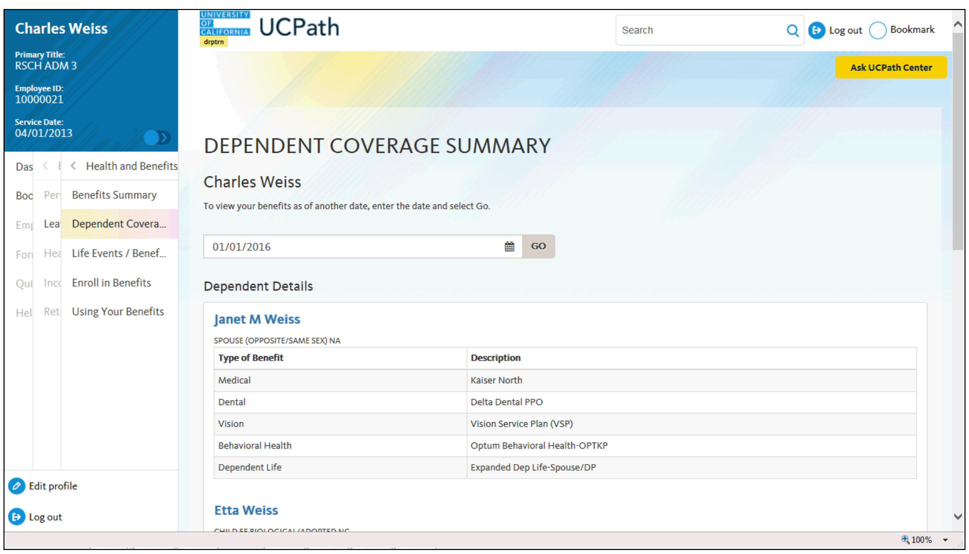
Step	Action
6.	You can view benefits as of the current date or as of another date by entering a new date and then clicking the **Go** button.
7.	Click the **Dependent Name** link to view details about the dependent and edit dependent information, if necessary. Click the **Janet M Weiss** link. Janet M Weiss



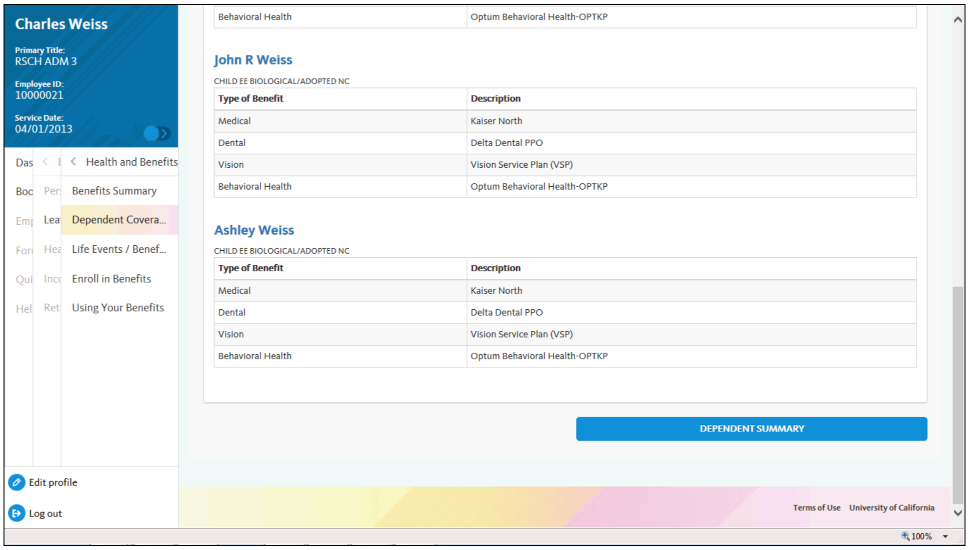
Step	Action
8.	Review your dependent's personal information as you scroll down the page. Click in a field to edit your dependent's personal information. Shaded fields are not available for editing. Click the scroll bar.



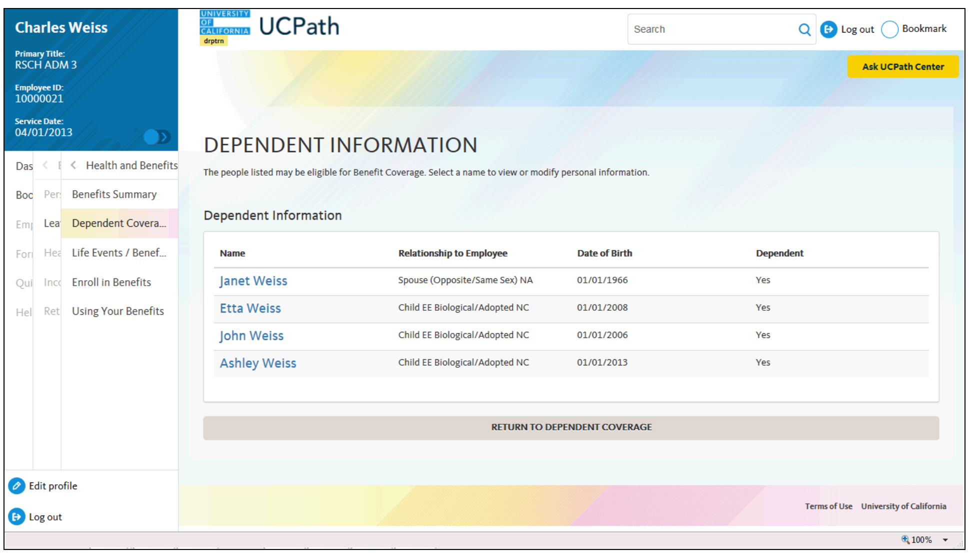
Step	Action
9.	If you make changes to your dependent's personal information, click the **Save** button. If no changes were made, click the **Return to Dependent Summary** button. In this example, you did not make any changes. Click the **Return to Dependent Summary** button.



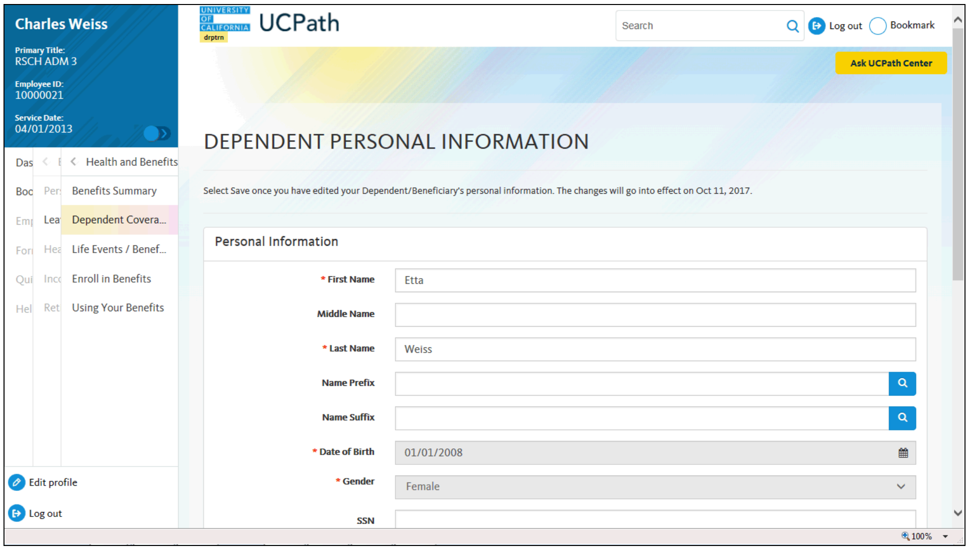
Step	Action
10.	At the bottom of the **Dependent Coverage Summary** page is a link to the **Dependent Summary** page. Click the scroll bar.



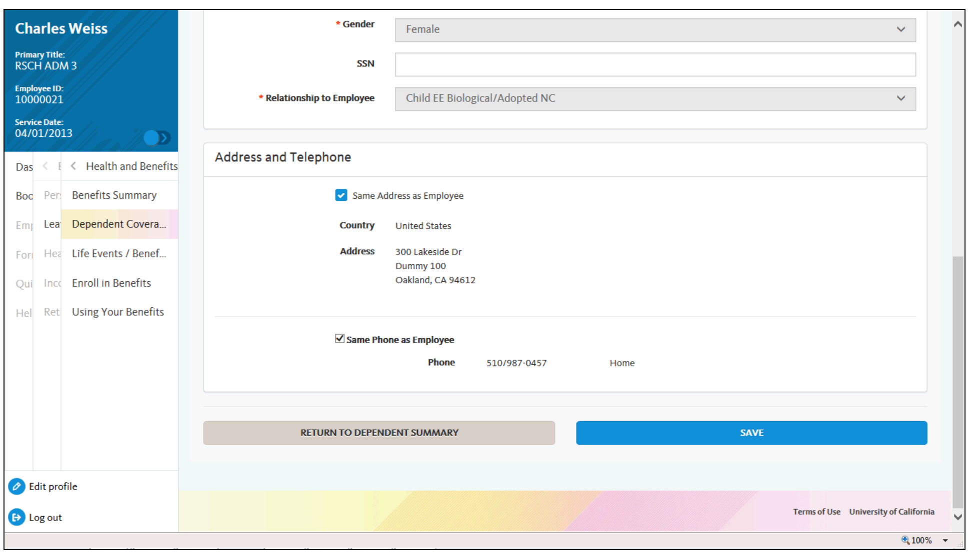
Step	Action
11.	Click the **Dependent Summary** button.



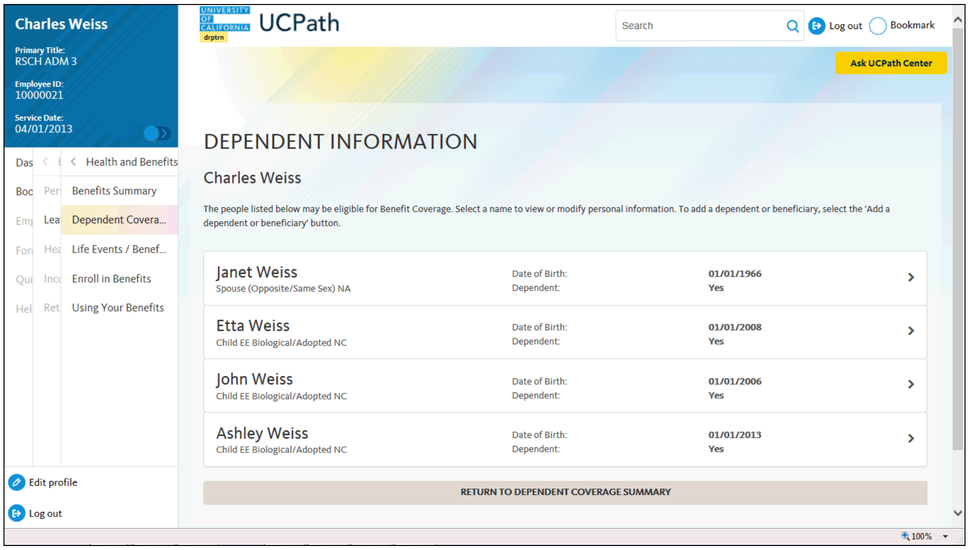
Step	Action
12.	The **Dependent Information** page lists the dependents and their personal information. To review or modify your dependent's information, click their name.
13.	For this example, click the **Etta Weiss** link. Etta Weiss



Step	Action
14.	Review or edit your dependent's personal information as you scroll down the page. Click the scroll bar.



Step	Action
15.	If necessary, save any changes before you return to the **Dependent Summary** page. Click the **Return to Dependent Summary** button.



Step	Action
16.	To return to the **Dependent Coverage Summary** page, click the **Return to Dependent Coverage Summary** button.
17.	You have viewed and edited dependent summary information. A confirmation email is sent to the primary email address on your account. You can identify your primary email address under Employee Actions > Personal Information > **Personal Information Summary**. **End of Procedure.**