Use this task to review your online paystub in UCPath.

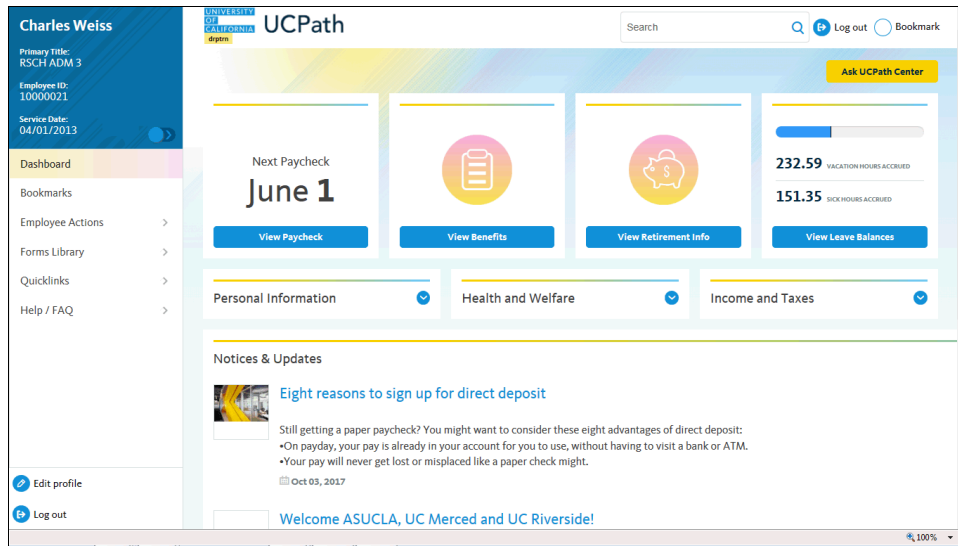**Dashboard Navigation:**
View Paycheck pane
or
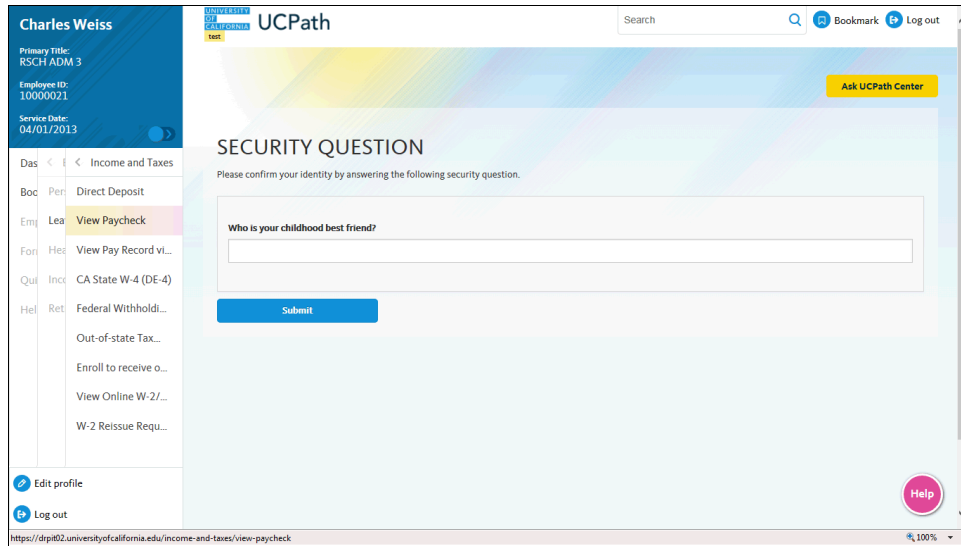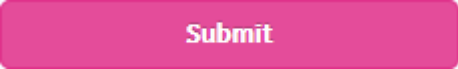Income and Taxes > **View Paycheck**
or
Menu Navigation:
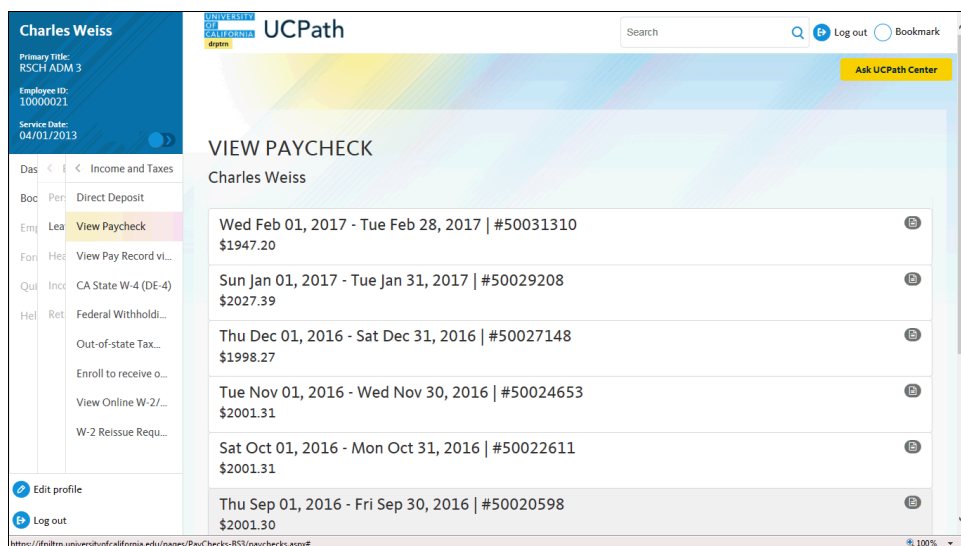Employee Actions > Income and Taxes > **View Paycheck**

Note: This example uses sample images as seen on a computer. Sample images appear differently on a tablet or smartphone, but the steps remain the same.
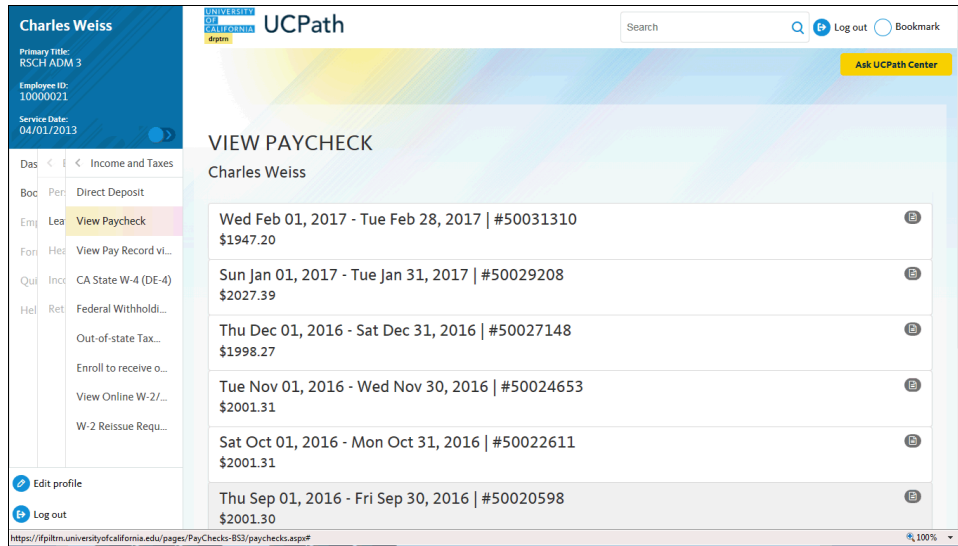

Step	Action
1.	Click the **View Paycheck** button.

Step	Action
2.	Before you view your online paystub, you must validate your identity. UCPath randomly displays one of the security questions set up on your profile. Click in the **Security Question** field. For this example click in the **Who is your childhood best friend?** field.
3.	Enter the desired information into the **Security Question** field. For this example, enter **Molly**.
4.	Your answer appears as a series of dots. Click the **Submit** button.

Step	Action
5.	If you answer the question correctly, UCPath displays the **View Paycheck** page, and you can select a paycheck. If you answer incorrectly, an error message appears. You have three attempts to answer this question correctly. After three incorrect answers, UCPath displays the **Security Questions Setup** page. You must provide your date of birth and the last four digits of your Social Security number to validate your identity and then update your security questions and answers.

Step	Action
6.	All paychecks processed in the UCPath system appear on the **View Paycheck** page.
7.	To view your paycheck, click the **Paycheck Data** hyperlink or click the **View Paycheck** button.

Step	Action
8.	Click the **Download Attachment** button.

Step	Action
9.	Your online paystub appears in a new browser window. You can print this page to retain a copy for your records.
10.	You have reviewed your online paystub in UCPath online. **End of Procedure.**