



PROFESSIONAL DEVELOPMENT MONTHLY

ACHIEVING RESULTS **B**UILDING RELATIONSHIPS **C**REATING THE FUTURE

Lazy Hazy Crazy Days of Summer

Welcome to the Summer Edition!

This year we are including all our news for June, July, and August in a single edition. The next edition of the Professional Development Monthly will be coming to your inbox in September. Think of it as the Professional Development Quarterly.

Headline News



UC Learning Center Corner

Log into the UCLC learning management system at <https://ucrlearning.ucr.edu/>



Impact23 Training – NOW AVAILABLE!

Look for the library topic on [Finance Administration and Practices](#) where new courses, both eLearning and instructor-led training, have been added for the Impact23 implementation. Library subtopics are available with activities broken out by role. Check the [Impact23 project website](#) for the latest news and information about the implementation.



UCR Staff Conference 2023 Recordings

27 video recordings from this year's UCR Staff Conference are available for viewing in the UC Learning Center. The UCR Staff Conference was a two-day virtual event held in March 2023. The conference was created by and for UC Riverside staff and co-hosted by UCR Staff Assembly, Leaders of Excellence and Distinction (LEAD), and Human Resources' Employee and Organizational Development. [Watch now.](#)



Using ePerformance for the Annual Performance Development Process — Part I

For those participating in Phase II of the Performance Appraisal Pilot Program, this training will provide instruction for and a demonstration of using ePerformance (ePer) for the initial steps in the performance process (Define Criteria and Conduct Check-ins). [Watch now.](#)



Self-Reported Training

As we begin a new performance cycle, remember, the UC Learning Center can help you track all your professional development and training activities in one place with the Self-Reported Training tool. From a one-hour webinar to a multi-day conference to a book, you can record any and all outside training or development activities and they will be included on your UCLC transcript, providing a single record for you at the end of the performance cycle. Read more about it in the Learner Guide at https://uclearning.ucr.edu/learner-guide#selfreported_training.



Gartner's 7 Must-Read Business Books for 2023

Gartner is the world's leading research and advisory company, offering an array of professional development resources for employees and managers at all levels. Check out Gartner's [7 recommended business books for 2023](#) and learn [why you should take advantage of your Gartner membership](#).



Get Fit Mentally

There are multiple ways we can recharge, refocus, and maintain our health. Here are some great 'Get Fit Mentally' resources below:

- Faculty and Staff Assistant Program - [FSAP Website](#)
- Health Net Wellness Webinar Series, Learn Healthy Ways to Live Your Best - [Health Net Series Link](#)

Upcoming Programs and Classes

EOD Programs, Courses, and Classes

Course	Date(s)	Cost*	Register
Delegation Skills Get the basics of this essential skill. Exercises and assessments help you evaluate your current skills, easily identify the problems, and quickly find solutions. You'll discover how to develop your employees' potential while getting the job done	6/27/23	No Charge	Register

Note: a late session admission, 30 minutes after the course has begun, will not be given course credit and may incur program or no-show fees.

Leadership Learning Corner

Course
Prioritization Planning your priorities is the first step in planning your time effectively. Learn why identifying your Big Rocks can be so important. Want to learn more? YouTube Link Enroll in Franklin Covey's 7 Habits of Highly Effective People.

ComPysch – Faculty & Staff Assistance Program (FSAP) Orientation

The following workshops are offered at **no cost**:

ComPsych Workshop Topic	Date	Time	Registration
Using Kindness to Achieve Personal Success and Happiness	6/8/23	1 – 2 PM	Register
Let's Talk Politics: How to Have Impassioned Disagreements without Damaging Relationships	6/20/23	1 – 2 PM	Register
Counseling and Therapy, Demystified	6/29/23	1 – 2 PM	Register
Healthy Lifestyle: Changing the Way You Think About Diet and Exercise	7/13/23	1 – 2 PM	Register
How to Deal with a Difficult Person	7/20/23	1 – 2 PM	Register
Tools to Handle Stress	8/3/23	1 – 2 PM	Register
Become a Better Listener	8/17/23	1 – 2 PM	Register
Initiating Difficult Conversations	8/24/23	1 – 2 PM	Register

ComPsych – Faculty & Staff Assistance Program (FSAP) Orientation

If you missed FSAP Orientation, be sure to view the **recorded sessions** in the UC Learning Center:

Faculty Staff Assistance Program (FSAP) Orientation	Recording
Faculty Staff Assistance Program (FSAP) Manager/Supervisor Orientation	Recording

Campus Spotlight



R'Pantry | [R'Pantry Site](#)

R'Pantry provides emergency non-perishable food, personal hygiene, household care, and childcare items to both undergraduate and graduate students experiencing food insecurity. We also connect Highlanders to on-and-off campus food resources and provide programs and workshops that improve health and wellness. The R'Pantry is going mobile! Every other Wednesday of the quarter we will provide grab n go bags near the Bell Tower from 11:30am-1:30pm. *Bags will be limited – first come, first serve*

Remote/Hybrid Work Resource Center



Preparing for Your Performance Review

Skills to help you contribute to a successful performance Review, the below links include goal setting, how to receive feedback, communication, etc.

- [Let's Talk: Preparing for Your Performance Review](#)
- [Setting Expectations](#)
- [Virtual Performance Reviews and Feedback](#)
- [Courageous Questions to Help Nail Your Performance Review](#)
- [Performance Management: Conducting Performance Reviews](#)
- [Preparing for Your Review](#)



Strategies for working remotely

- [Working Remotely](#)
- [Remote/Hybrid Work Technology and Applications](#)
- [Leading Remotely](#)

Need training now? Visit LinkedIn Learning, via R'Space, and take advantage of curated collections.

[Get to Know the Employee and Organizational Development \(EOD\) Team.](#)

[Personnel Policies for Staff Members \(PPSM 50\) – Professional Development.](#)

Most enrollments are conducted through the [UC Learning Center](#).

*Need assistance with course fees? Apply for a Staff Assembly Professional Development Scholarship. Visit their website for more information:
<https://staffassembly.ucr.edu/scholarships>.*

*Missed an issue of the Professional Development Monthly?
Visit the [Professional Development Monthly webpage](#).*

*To subscribe (opt-in) to the Professional Development Monthly,
register in the [Hrtrainingnews listserv](#).*

**For questions, please contact Employee & Organizational
Development (EOD) at HRTrainingContacts@ucr.edu.**