



CareerArc – Career Transition Services

Silver Program

Outplacement Services are available at no cost to ALL UCR employees who have received a Notice of Indefinite Layoff and may need assistance with their job search. Employees interested in accessing CareerArc's Outplacement/Career Transition Services should contact the vendor directly via email at: support@yournextstep.com or by phone at 800.705.6178. Services are available in Spanish upon request.

Todo empleado de UCR que ha recibido una notificación de cese laboral (layoff) y necesita ayuda para buscar empleo puede acceder a servicios de transición profesional a través de CareerArc. Para acceder a los servicios, comuníquese con CareerArc al correo electrónico support@yournextstep.com o por teléfono al 800.705.6178 y solicite un representante en español.

High Level Overview:

- CareerArc will provide you with services for 6 months to help you find your next position. You have up to 90 days to activate your services.
- You will have a coach to work with for the resume review process and additional coaching services provided by the chat career coaches. They can provide advice and support during your job search.
- Coach chat is available via the platform 7 days a week (M-F 9am to 8pm ET, Weekends 10am to 4pm Eastern).
- To begin the services, contact CareerArc to receive an invitation link, log in using the personalized activation code provided via email.

Additional Details:

Your Next Step is designed to help you transition quickly and effectively by providing:

- 6 months access to our virtual platform, 24x7
- Career Coach support via video and text chat availability 7 days a week
- Job matching and alert tools connecting to millions of open jobs
- Career assessments covering areas such as skills, talents and temperament
- Resume development workshop, Resume Builder tool and **Resume Review services**
- Social networking integration to identify contacts at target companies.
- Integrated video interview practice
- Follow up center to help draft reference sheet, thank you letter and tips on negotiation