

## Performance Management Project Implementation Timetable

	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016
Complete Behavioral/Performance Examples for Each Competency at Each Rating Level	█	█					
Update Rating Guides for Supervisors		█	█				
Revise Performance Evaluation Forms/Local Procedures			█	█			
Provide Notice to Unions on Revised Performance Standards & Forms				█			
Develop Training Materials for Supervisors			█	█			
Develop Resource Materials for Employees			█	█			
Implement Training for Supervisors				█	█	█	
Meet and Discuss with Unions					█		
Communicate New Standards & Forms to Employees						█	
Update Website							█
New Standards Apply to Performance							█