

UCR Human Resources Presents:

# THE 7 HABITS of Highly Effective People®

SIGNATURE EDITION 4.0

## Ready to Reach Your Full Potential?

Achieve greater productivity, improved communication, strengthened relationships, increased influence, and laser-like focus on critical priorities.

Today more than ever we need to improve life and work effectiveness. Come to *The 7 Habits of Highly Effective People Signature Edition 4.0* and experience the difference this solution will make in your life.

### 7 Habits Signature 4.0 Program Details

**DATE:** Course runs for 4 half days on the following dates:

June 12, 19, 26 & July 10, 2017

**TIME:** 8:30 – 12:30

**LOCATION:** EH&S Lyceum

**REGISTER:** LMS – 7 Habits  
**Deadline to register is  
May 22, 2017**

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**Habit 1: Be Proactive®**

Take control of your life.

**Habit 2: Begin With the End in Mind®**

Focus on what matters most.

**Habit 3: Put First Things First®**

Execute on your most important priorities.

**Habit 4: Think Win-Win®**

Work with others to achieve results.

**Habit 5: Seek First to**

Understand, Then to Be Understood® Communicate to build trust and increase influence.

**Habit 6: Synergize®**

Innovate and problem solve with those who have a different point of view.

**Habit 7: Sharpen the Saw®**

Renew your energy and stave off burnout.