



July 27, 2016

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To: All Non-Represented Staff

Re: Revised Personnel Policies for Staff Members: PPSM-64 Policy on Termination and Job Abandonment

The University of California revised Personnel Policies for Staff Members (PPSM): PPSM-64 Termination and Job Abandonment.

[PPSM-64](#) consolidates three existing policies: PPSM-64 Termination of Career Employees – Professional & Support Staff; PPSM-65 Termination of Career Employees – Managers & Senior Professionals, Salary Grades I through VII; and PPSM-67 Termination of Career Employees – Managers and Senior Professionals, Salary Grades VII and IX into one (1) policy document.

PPSM-64 also describes separation from employment due to job abandonment and the process for terminating career employees in the Professional & Support Staff (PSS) and Managers & Senior Professionals (MSP) personnel groups who are not officers of the university.

To view this policy or to access additional personnel policies for staff members go to the HR policy page <http://hr.ucr.edu/policies/staffpoliciesandprocedures.html>. Once local implementing procedures are updated they will be shared with you and published on our website.

If you have questions, please call Mary White at extension 2-2622 or email at mary.white@ucr.edu.