



July 27, 2016

To: All Non-Represented Staff

Re: Revised Personnel Policies for Staff Members: PPSM-1 General Provisions, PPSM-2 Definition of Terms, PPSM-70 Complaint Resolution and PPSM-82 Conflict of Interest

The University of California revised Personnel Policies for Staff Members (PPSM): PPSM-1 General Provisions, PPSM-2 Definition of Terms, PPSM-70 Complaint Resolution and PPSM-82 Conflict of Interest.

PPSM 1, 2, and 82 have minor revisions including adding references, updating position titles, removing duplicative language, and updating the policy template to match the current format.

- [PPSM-1](#) provides direction and authority regarding personnel policies that apply to staff employees
- [PPSM-2](#) provides detailed information on certain terms that are used within personnel policies that apply to staff employees
- [PPSM-82](#) addresses activities that may be considered to be a conflict of interest for staff employees

[PPSM-70](#) is the consolidation of two existing policies: PPSM-70 Complaint Resolution and PPSM-71 Resolution of Concerns – Managers and Senior Professionals, Salary Grades VIII and IX into one (1) policy document, to be titled PPSM-70 Complaint Resolution.

- The combined policy underwent full review and was revised to align with Career Tracks.
- Provides direction and authority to resolve complaints made by staff employees.

To view these policies or to access additional personnel policies for staff members go to the HR policy page <http://hr.ucr.edu/policies/staffpoliciesandprocedures.html>. Once local implementing procedures are updated they will be shared with you and published on our website.

If you have questions, please call Mary White at extension 2-2622 or email at mary.white@ucr.edu.